**REFLECTIVE JOURNAL**

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| **Student Name** |  |
| **Student ID** |  |
| **Company Name** |  |
| **Internship duration & dates** |  |

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| **SECTION A: Reflective Journal** |

* *Section A to be completed by student.*
* *Minimum 500 words*

*<Write your reflection here>………………………….*

*Note to student: Upon completion of Section A, forward this document to industry supervisor for assessment. Append the completed reflective journal (with industry supervisor’s marks and signature) as Appendix in the Industrial Training report.*

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| **SECTION B: INDUSTRY SUPERVISOR ASSESSMENT** |

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| **For INDUSTRY SUPERVISOR USE ONLY:** | | |
| 1. Industry supervisor to assess Section A as per above. 2. Please return the completed assessment to the student. 3. Kindly *use the marking rubric below* for reference to award marks for this assessment task. | | |
| **Marks awarded:** | **Comments/ Remarks:** | |
| **Signature:** | | **Date:** |
| **Industry Supervisor Name:** | | |

**Marking rubrics:**

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| **Marks** | **Description** |
| Outstanding  (5) | * Critically assess own industrial training journey over time, and undertake appropriate formal and informal actions routinely for learning * Critically reflect on the industrial training journey performances, build on prior experiences to respond to new and challenging contexts, and identify future learning needs, environment and challenges |
| Mastering  (4) | * Assess changes in own industrial training journey over time, and undertake appropriate formal and informal actions  routinely for learning * Reflect on the industrial training journey,  building on prior experiences to respond to new and challenging contexts, and identify future learning needs, environment and challenges |
| Developing  (3) | * Articulate strengths and challenges in one's industrial training journey, and undertake or show interest to undertake some formal and informal actions  routinely * At times, reflect on the industrial training journey, and articulate strengths and challenges to increase effectiveness in different contexts through increased self-awareness |
| Beginning  (0-2) | * Describe own industrial training performances, and failure and show interest to undertake some formal and informal actions * Begin to reflect on the industrial training with general descriptors of success and failure |